

MINUTES of the meeting of the **ENVIRONMENT & TRANSPORT SELECT COMMITTEE** held at 10.30 am on 12 June 2014 at Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN.

These minutes are subject to confirmation by the Committee at its next meeting.

Elected Members:

- * Mr David Harmer (Chairman)
- * Mr Mike Bennison (Vice-Chairman)
- * Mrs Nikki Barton
- * Mrs Natalie Bramhall
- * Mr Mark Brett-Warburton
- * Mr Stephen Cooksey
- * Mrs Pat Frost
- * Mr David Goodwin
- * Mr Ken Gulati
- * Mr Peter Hickman
- * Mr George Johnson
- * Mr Adrian Page
- * Mr Michael Sydney
- * Mr Richard Wilson
- * Mrs Victoria Young

Ex officio Members:

Mr David Munro, Chairman of the County Council
Mrs Sally Ann B Marks, Vice Chairman of the County Council

In attendance

Mike Goodman, Cabinet Member for Environment and Planning
John Furey, Cabinet Member for Highways, Transport and Flooding Recovery

35/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

No apologies had been received.

36/13 MINUTES OF THE PREVIOUS MEETING: 24 APRIL 2014 [Item 2]

The minutes were agreed.

37/13 DECLARATIONS OF INTEREST [Item 3]

There were none.

38/13 QUESTIONS AND PETITIONS [Item 4]

One question had been received from Cllr Ian Beardsmore. A response is attached.

39/13 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE [Item 5]

There were no responses to report.

40/13 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME [Item 6]

Key points raised during the discussion:

1. Officers explained that the Customer Service Excellence Member Reference Group would have another meeting following up on recommendations made by the Group.
2. It was confirmed that the Highways for the Future Member Reference Group had held its first meeting.
3. The Chairman explained that there was an error in the Membership list of the Flooding Task Group and that Cllr Pat Frost was not a Member of the Task Group.
4. An update sheet was tabled in relation to the second item on the recommendations tracker regarding damage to County property.

41/13 OVERVIEW OF SUSTAINABLE TRANSPORT ACTIVITIES [Item 7]

Declarations of interest: None

Witnesses:

Jason Russell, Assistant Director for Highways
Keith Taylor, Chairman, Planning and Regulatory Committee
Dominic Forbes, Planning and Development Group Manager
Lesley Harding, Sustainability Group Manager
Mike Goodman, Cabinet Member for Environment and Planning

Key points raised during the discussion:

1. The report was introduced by the Sustainability Group Manager who gave an overview of the key areas of sustainable transport the service was working to support and develop. The report covered the work of the Travel SMART programme and the electric vehicle sector. It was explained that major projects were ongoing in both Guildford and Sheerwater; and funding from 2015 would be channelled through the Local Enterprise Partnerships (LEPs).
2. Concerns were raised around towns receiving funding to help support sustainable transport activities. The Sustainability Group Manager explained that the focus of bids was priority economic towns although work was being done to spread funding to rural areas. A key issue was that LEP funding focused primarily on centres for economic growth , which tended to be predominantly urban centres. Members wanted to

ensure that rural areas were not forgotten when discussions around transport funding took place.

3. Some members recognised that high costs of local transport provision were a barrier for residents. The Cabinet Member for Environment and Planning explained that a Local Transport Review Member Reference Group had been set up to look at issues around travel fares, which would also include options for 'joining up' different methods of transport.
4. A member of the Committee queried whether work had been done to improve parking facilities for bike users at stations. The Sustainability Group Manager stated that work was being done with rail companies to produce a rail strategy which would focus on improving connectivity and cycle parking.
5. Some Members felt that the report had an urban bias which did not take proper account of rural communities and the impact the lack of transport connectivity had upon young people. The Sustainability Group Manager recognised that there seemed to be an inclination towards funding for economic towns but confirmed this funding was decided by the LEPs. Partnership work was already being carried out with Hampshire and East Sussex to identify new ways of working.
6. It was confirmed that a response with details around current partnership working with regard to bus service provision, including the potential for working with Transport for London, would be shared with the Committee.
7. There was concern amongst the Committee that the benefits of the Travel SMART Journey Planner had not been publicised to businesses in Surrey.
8. A Member of the Committee pointed out that funding from the Local Sustainable Transport Fund (LSTF) was granted for sustainable transport measures in towns rather than rural villages. However, Officers were also congratulated on the positive impact LSTF funding had made on cycling infrastructure in towns such as Woking.
9. The Sustainability Group Manager explained that the project evaluation for the LSTF programme which is being undertaken focuses on a range of factors including cost, impact and outcomes .
10. It was suggested that discussions around installing real time information at bus stops should be discussed at Local Committees. Both District and Boroughs and the community infrastructure levy (CIL) were identified as potential avenues for funding this.
11. The transport strategy for Surrey's school place programme was introduced by the Chairman of the Planning and Regulatory Committee who was also the Chairman of the transport strategy Task Group. The Chairman of the Planning and Regulatory Committee referred to the process map (figure 3), which detailed the planned activity for each stage of the school expansions planning process.

12. The Committee welcomed the transport strategy but recognised that school transport plans were not always adhered to.
13. It was felt that Local Committees needed to be made aware of planned school expansions well in advance of an application being submitted to the county planning department. The Chairman asked for this issue to be raised with the Cabinet Member for Schools and Learning.
14. The Planning and Development Group Manager explained that a significant amount of work had been done to understand how best to improve the consultation process and develop good working relations with Local Committees.
15. The Planning and Development Group Manager reassured the committee that 95% of major expansions required in Surrey's schools had already been identified by the planning service.
16. Members identified an opportunity to reconcile cuts to bus subsidies through the school place programme. This would be picked up by the Cabinet Member for Environment and Planning and the Local Transport Review Member Reference Group.
17. The development of the electric vehicle sector was recognised as a good economic opportunity for the county. Opportunities for funding would open in the autumn. Members commented on encouraging the take up of electric vehicles through parking subsidies.

Recommendations:

The Environment and Transport Select Committee endorsed the Transport Strategy for Schools Place Programme and asked that the Cabinet Member for Environment and Planning agree with colleagues a set of procedures to make it possible for planning applications, including detailed travel plans, to be submitted to Planning Committees well in advance of required works. These procedures should also enable Local Committees to be consulted before the plans are submitted.

Actions/further information to be provided:

For officers to share details around current bus service partnership activities with the committee.

Committee Next Steps:

None.

42/13 CABINET MEMBER PRIORITIES [Item 8]

Declarations of interest: None

Witnesses:

John Furey, Cabinet Member for Highways, Transport and Flooding Recovery

Mike Goodman, Cabinet Member for Environment and Planning

Key points raised during the discussion:

1. Both Cabinet Members presented their Cabinet member priorities to the Committee. It was explained that these would need signing off from the Leader before they could be widely shared with Members.
2. It was clarified that the Rail Strategy would be taken forward by the Cabinet Member for Environment and Planning and work with the LEPs would be taken forward by the Cabinet Member for Highways, Transport and Flooding Recovery. Collaboration between both Cabinet members had become increasingly important as partnership bids for funding were being put together.

Recommendations:

None

Actions/further information to be provided:

For the Cabinet Member priorities presentation to be circulated to the Committee once sign off had been agreed by the Leader.

Committee Next Steps:

None.

43/13 UTILITIES TASK GROUP RECOMMENDATIONS AND SOUTH EAST PERMIT SCHEME (SEPS): UPDATE REPORT [Item 9]

Declarations of interest: None

Witnesses:

Jason Russell, Assistant Director for Highways
Kevin Orledge, Streetworks Team Manager

Key points raised during the discussion:

1. The report was introduced by the Streetworks Team Manager who explained the progress that had been made on each of the recommendations from the Utilities Task Group and the performance of the South East Permit Scheme to date.
2. With regards to Recommendation 1a, it was explained that there had been progress since the report was published and there was now a link to information on street works in Surrey which had been developed by Elgin. The Streetworks Team Manager commented that utilities companies were now lobbying Central Government directly due to costs of permit schemes. There was a possibility that Central Government may impose restrictions on conditions the County Council placed on utility companies through the permit scheme.

3. It was stated that the permit scheme had proved very successful to date, with Bracknell Forest and Wokingham both close to joining the scheme.
4. A Member queried how the Streetworks team were made aware of work being carried out without a permit. The Streetworks Team Manager explained that there were more Streetworks officers on the streets than ever before to ensure work was being carried out under a permit. There was also a roadworks app which allowed officers and residents to check which utilities works were ongoing in Surrey.
5. Members raised concerns over the large number of permits granted as emergency activities. The Streetworks Team Manager explained that the figures were slightly misleading as a majority of the emergency activities were pothole repairs carried out by the County Council.
6. Concerns were raised around the amount of time it had taken to implement certain recommendations. Members wanted more clarity around where officers were with completing recommendations.
7. It was stated that a list of current live permit applications were available through highways area managers. Although there was a low level of site inspections in comparison to the number of utilities work undertaken, street works officers focused on major works rather than minor works. Resource availability also had an impact on the number of inspections carried out.
8. The Assistant Director for Highways stated that an intended result of the permit scheme was to create and encourage good behaviour for utilities companies to operate within. This would mean that inspections would not have to be carried out regularly and officer resource could be saved.
9. Some Members felt that recommendation 4f should be reinstated. The Assistant Director for Highways explained that the recommendation had been suspended as there were concerns around potential liability.
10. The effects of utilities work on Project Horizon were discussed. It was stated that a road under Project Horizon could be excavated under an emergency permit but highways would ask that the road be re-enhanced to the correct standard.
11. It was suggested that conservation areas be included on street works maps held by the County Council. Officers agreed that this be included in an upcoming review of the Gazeteer.
12. It was confirmed that scoring records on how all utility companies are performing are kept by the Streetworks team - officers agreed to circulate these performance details to the Committee. Members were asked to channel any issues they had with roads to their highways area contacts.

Recommendations:

That the Utilities Task Group reconvenes to review the progress to date against outstanding recommendations, and consider how the Task Group can move forward with the recommendations and concerns raised by the Committee.

Actions/further information to be provided:

1. For a further update report on progress towards implementation of the utilities task group's recommendations to come back to Select Committee for review.
2. Officers to circulate performance details of utility companies in respect of the permit scheme.

Committee Next Steps: None.

44/13 SURREY RESIDENTS' SURVEY - SATISFACTION WITH THE QUALITY OF VEHICLE PARKING [Item 10]

Declarations of interest: None

Witnesses:

Jason Russell, Assistant Director for Highways
Tim Vamplew, Research and Consultation Manager

Key points raised during the discussion:

1. Members of the Committee queried how satisfaction was defined in the survey. The Research and Consultation Manager explained that the survey was carried out over a 20 minute phone call.
2. The survey was done in partnership with the Police who had input on the questions asked in the survey and contributed half the total cost.
3. Concerns were raised around the purpose of the survey. Members felt that the Police should be consulted on their expectations and what they hoped to achieve from it. The Research and Consultation Manager explained that the origin of the questions asked in the survey came from the County Council and were topics the Council were interested in exploring further. The Assistant Director for Highways expressed his support for the satisfaction survey in respect of improvements to policy development but believed other environment and transport related questions should be used as part of the survey.
4. The Research and Consultation Manager asked the Committee for their input on ways to improve the satisfaction survey. It was agreed that officers in the service were best placed to put forward suggestions for possible questions that could be used. The Assistant Director for Highways suggested using the Highways of the Future Member Reference Group to help formulate questions for the survey.

Recommendations:

None

Actions/further information to be provided:

None.

Committee Next Steps:

None.

45/13 HIGHWAY MAINTENANCE AND FLOOD RECOVERY PROGRAMME [Item 11]

Declarations of interest: None

Witnesses:

Mark Borland, Projects and Contracts Group Manager
Zena Curry, Structures Team Leader
Jane Young, Carriageway Team Leader

Key points raised during the discussion:

1. A presentation was given to the Committee. A copy of this is attached.
2. Members of the Committee thanked officers for resurfacing work which had been done in their respective areas.
3. The Projects and Contracts Group Manager explained that as a result of the flooding in the County a number of projects had been reprioritised. These in turn have had a knock on effect on finish dates. Members commented on the need to ensure project start and finish dates were not pushed too far back. Officers stated that a number of key elements were thoroughly considered before any changes to a project were made.
4. Concerns were raised around Members not being consulted on local changes being made as part of the highways planned maintenance programme. As the speed of the programme was increasing, officers were not always in a position to consult Local Committees.

Recommendations:

None

Actions/further information to be provided:

None.

Committee Next Steps:

None.

46/13 DATE OF NEXT MEETING [Item 12]

The next meeting of the Select Committee will be taking place at 10.30am on 17 July 2014.

Meeting ended at: 1.45pm

Chairman

This page is intentionally left blank

Environment and Transport Select Committee- 12 June 2014

Item 4: Members questions

Submitted by: Cllr Ian Beardsmore

1. The current parking and safety guidance produced by Surrey County Council by-passed all direct democratic input, can you explain why?
2. Given that it is in all practical sense policy rather guidance, is it even legally safe?
3. A partial review at least is to be carried out of the guidance. What is the scope of that review and what will be the democratic input?

Response:

1. With all due respect, this is not the case. The current guidance was approved by the Cabinet Member for Environment in September in 2011. In early 2010 Boroughs and Districts requested that the County produce some revised parking guidance that better reflected changing policy. Following an informal round of officer consultation with the 11 Planning Authorities, on 5th July 2010 authority was given by the Cabinet Member at the time to refer the guidance to the Environment and Economy Select Committee and the Transportation Select Committee. Both committees recommended that the guidance be taken to the Surrey Planning Officers' Association, the House Builders' Federation and selected Transport Consultants for formal consultation. This took place in October 2010 and resulted in 16 responses. The final version of the Guidance was amended to take account of these comments and then agreed by the then Cabinet Member.
2. As explained above, it was produced as Guidance to the eleven Districts and Boroughs in Surrey. It has been applied in Surrey as Policy.
3. The extent and all other matters have yet to be determined.

David Harmer
Chairman of the Environment and Transport Select Committee

This page is intentionally left blank

Item 6- Environment and Transport Select Committee- 12 June 2014

23 January 2014

Proposals for the Development of a Longer-Term Approach to the Management of Highways
[Item 8]

Recommendation,

Officers to provide the Committee with details around specific targets for the recovery of money for damage to County property.

Response;

Since August 2012, our Highways Service Provider Kier has been responsible for carrying out repairs and recovering the money for damage to county property. These are the recovery figures for that period;

1525 - Total number of claims being investigated

563 – Total number of claims traced (Liability established)

446 - Total number recovered to date

This is currently a recovery rate of 27% based on total numbers and 79.21% based on successfully recovered against Traced

Please note that these figures exclude damage to traffic signal equipment.

Lucy Monie

Operations Group Manager, Highways

This page is intentionally left blank



Surrey Highways Planned Maintenance Programme 2014/15

Page 15

MARK BORLAND, GROUP MANAGER

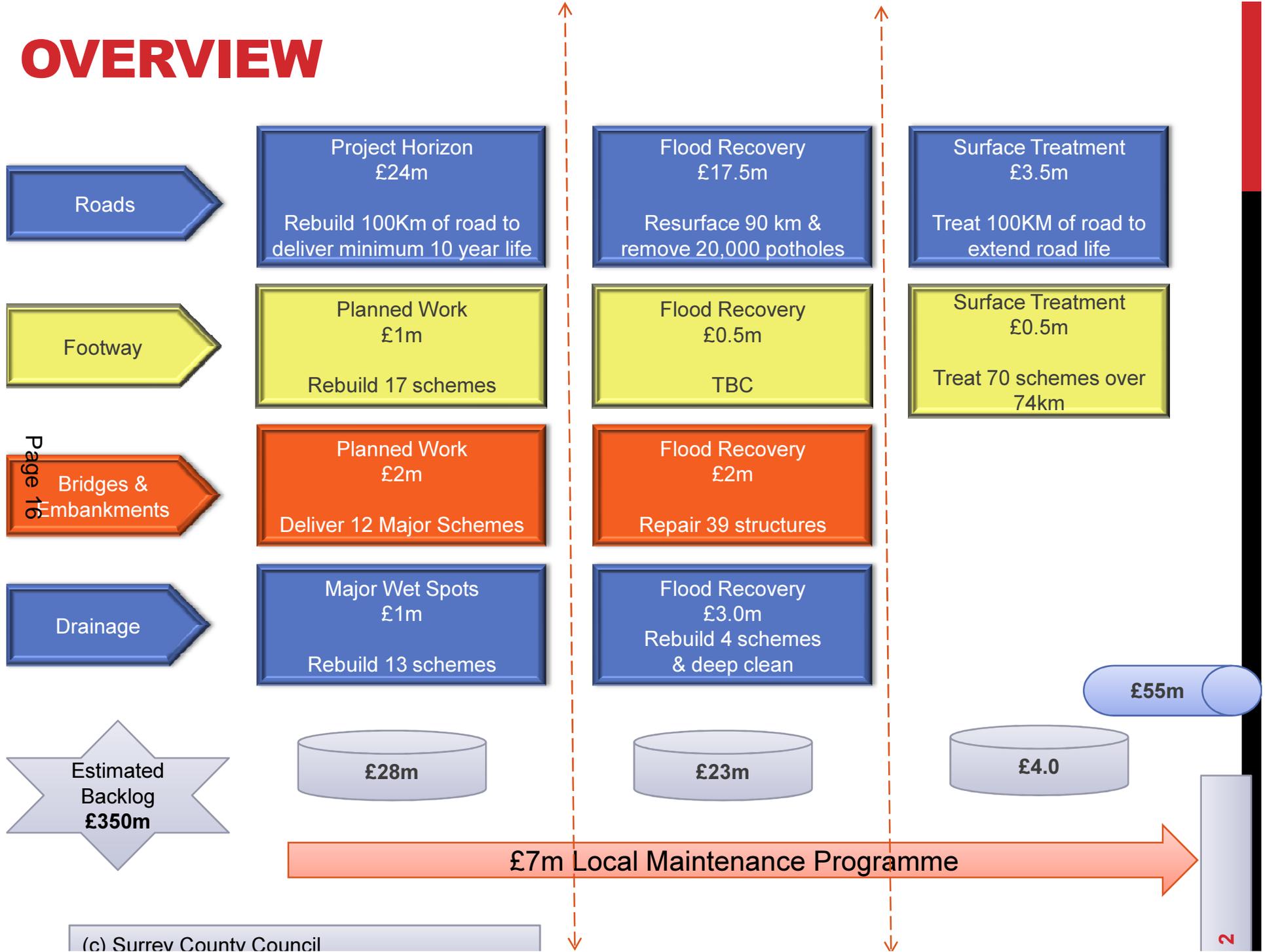
JANE YOUNG, CARRIAGEWAY TEAM LEADER

ZENA CURRY, STRUCTURES & DRAINAGE TEAM LEADER

17/06/14

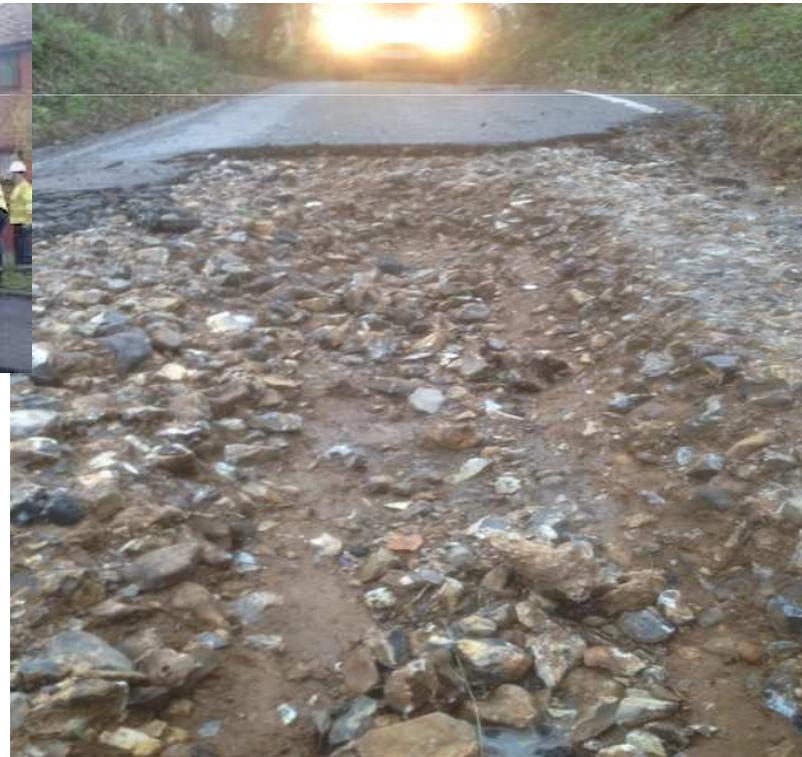
Minute Item 45/13

OVERVIEW



CARRIAGEWAY & FOOTWAY

Page 17



17/06/14

(c) Surrey County Council

£100M PROJECT HORIZON

Page 18

	5Y Plan	Y1	Y2	Y3 - 5
Elmbridge	45	12	10.5	22.5
Epsom	30	0.5	10.5	19
Mole Valley	65	23	17	25
Guildford	85	15	17	53
R&B	70	12	21	37
Runnymede	33	0	7.5	25.5
Surrey Heath	45	2.5	4.5	38
Spelthorne	35	1	7.5	26.5
Tandridge	70	43	14	13
Waverley	90	13	11.5	65.5
Woking	36	8	10.5	17.5
Total	604	130	130	
Target		120	120	342.5

Successes

- Ahead of Programme
- £3m Saving
- 96% of schemes with 10yr warranty
- Launch of Roadworks Desk
- Y2 schemes programmed for delivery by end of December

Issues

- Concrete & Recycling Programmes deferred to Y2
- Higher priority roads were in worse condition than expected
- Member Portal Delayed

SURFACE TREATMENTS



Page 19

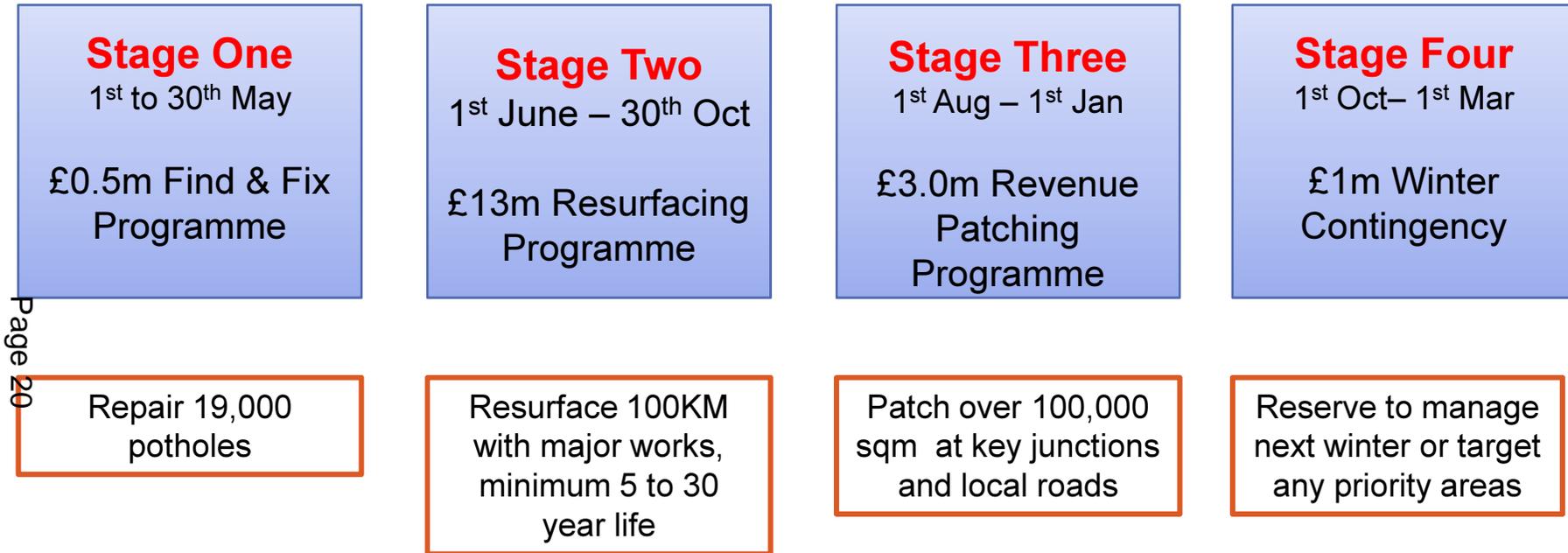
Targeted Programme to seal carriageway and prevent **future** potholes:

- Programme will prolong the life of 75KM for 7 years through surface dressing in rural locations
- Programme will prolong the life of 30KM through micro-asphalt in urban areas

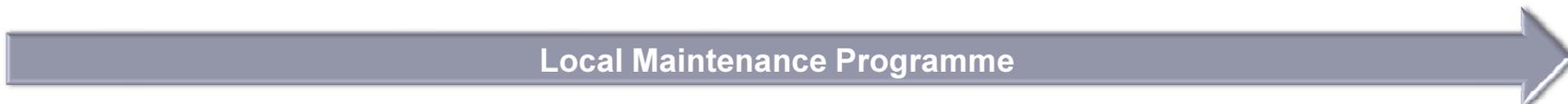
17/06/14

(c) Surrey County Council

£17.5M FLOOD RECOVERY PLAN - ROADS



Page 20



PHASE 1. FIND & FIX (APR TO JUNE)

- Standard Resource not able to cope with potholes volume, with over 34,000 reported between Jan to March (compared to 17,000 in normal year),
- Would have required over 65 full time crews each day to repair all defects to contract standard therefore between January to March, over 50% of defects were delivered as a temporary repair, with return visit planned from April
- From April a Find & Fix process was implemented to complete permanent repairs and remove defect backlog . Rather than wait for routine road inspections a Find & Fix Crew (composed of CHO/ Highway Inspector & Road Repair Crew) were dispatched on area basis to remove defect backlog
- As part of Find & Fix innovative solutions were introduced to increase productivity:
 - **Velocity Patching** – enables potholes to be repaired using all in one road machinery increasing gang productivity from an average of 15 defects per day to around 30/50 defects per day
 - **Viafix Material** –introduced for potholes repairs, this is 100% more expensive than standard repair material but can be laid in half the time required for normal repairs and can cope with saturated ground conditions
- To date nearly **10,000** potholes have been permanently repaired using the above process, with a further **9,000** targeted to be complete by June.

PHASE 2: £13M RESURFACING PROGRAMME

- Focus on larger areas of repair where entire road surface has failed, beyond local pothole repair
- Builds on existing Project Horizon programme & local knowledge to deliver larger, targeted resurface programme
- All road repairs designed to give a minimum 5 years life and expected 30 year life (subject to ongoing maintenance)
- A dedicated engineering inspection team visited over 200 schemes to assess damage and determine right solution (joint team between local office and projects department)
- Following site inspections, roads were then prioritised against available £13m budget and the following four programmes have been agreed

Page 22

Strategic Network
(30KM)
Major programme
focussing on major
routes

Local Network
(62KM)
Major programme
focussing on
residential network

Haunching (20KM)
Focus on repairs to
rural lane edges

Reserve Programme
(12KM)
Subject to any
funding from Pothole
Fund over £3m

STRATEGIC NETWORK PROGRAMME (30KM)

Blackwater Valley Route, Guildford to Surrey Heath (10km) –
major damage to road, structures and drainage system

- | | |
|--|--------------|
| <input type="checkbox"/> A286, Haslemere Rd Waverley | 8.0km |
| <input type="checkbox"/> A3100, Guildford Town Centre | 2.5km |
| <input type="checkbox"/> A281, Guildford Town Centre | 2.5km |
| <input type="checkbox"/> A317, Queens Rd, Hersham, | 4.0km |
| <input type="checkbox"/> B2128, Church Hill, Waverley | 1.0km |
| <input type="checkbox"/> B2208, Croydon Rd, Tandridge | 2.0km |

Page 23

17/06/14

(c) Surrey County Council



NON STRATEGIC PROGRAMME (62KM)

District	KM
Elmbridge	6
Epsom & Ewell	6
Guildford	3
Mole Valley	9
R&B	6
Runnymede	6
Spelthorne	3
Surrey Heath	7
Tandridge	2
Waverley	8
Woking	6
Total	62



PROGRAMME MANAGEMENT



- ❖ Programme developed in full conjunction with Local Area Teams
- ❖ Six dedicated machine crews via Kier & Tarmac
- ❖ Dedicated SCC Engineering Team to design and monitor quality
- ❖ Dedicated programme office to manage utility clashes and minimise disruption
- ❖ Negotiated costs discounts for works due to unprecedented scale
- ❖ Specific Programme Dates to be confirmed by 1^h July
- ❖ Programme Published and updated via SCC Website



FOOTWAY – PROGRAMME

Town Centre Upgrades

- ❑ High St, Egham
- ❑ Quarry St, Guildford



Residential

- ❑ Replacing 15 footpaths, with over 50% in Epsom & Ewell,

Flood Damage

- ❑ 10 to 15 schemes to be prioritised from footways damaged by flooding (£0.5m)

Surface Treatment

- ❑ 70 schemes to extend life of 74Km of existing blacktop footways by further 7 years

STRUCTURES & DRAINAGE

Page 27



17/06/14

(c) Surrey County Council

STRUCTURES – PLANNED WORK

BRIDGES

1. **Walton Bridge, Walton** – *complete final landscaping & lighting works*
- 2-4. **Newark Bridge , Guildford** – 3 bridges, complete replace/upgrade of heritage bridges
5. **Onslow Bridge, Guildford** – upgrade of heritage town centre bridge
6. **Town Bridge, Guildford** – upgrade of heritage town centre bridge
7. **St Johns Hill, Woking** – ITS scheme for replacement of temporary safety scheme at bridge, drainage and carriageway surfacing
8. **Milbourne Bridge, Surrey Heath** – Replacement of parapets, concrete and safety works.
9. **Chart Lane Tower, Reigate** – safety and restoration works to heritage structure
10. **Albany Bridge, Elmbridge** – Final completion

EMBANKMENTS

11. **Deepdene, Waverley** – strengthening of highway retaining wall
12. **Julian Hill Retaining Wall** – strengthening of highway retaining wall

DRAINAGE – PLANNED WORK

13 major wet spot schemes, including:

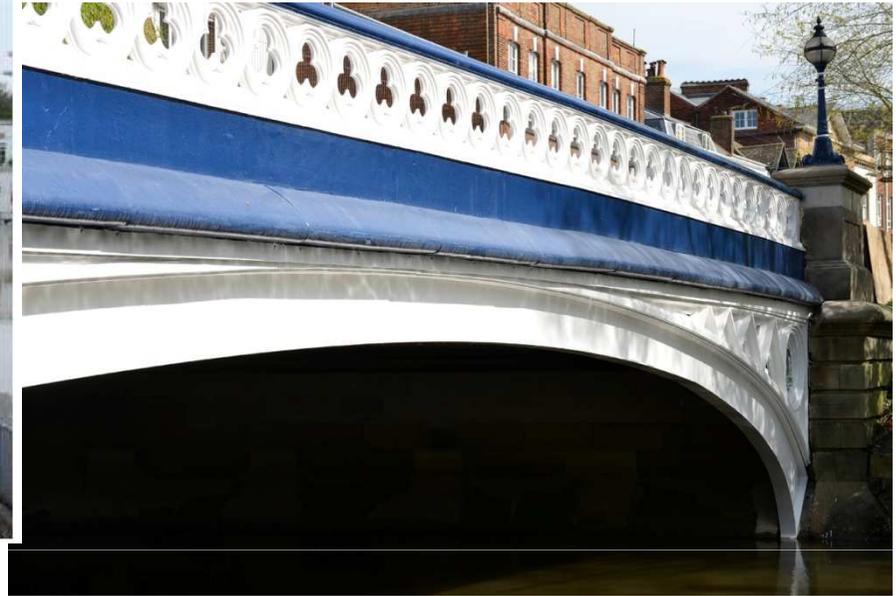
- ❑ **A24 Leatherhead By Pass - £0.2m major capacity improvement**
- ❑ **A320 Guildford Road, Ottershaw - £0.15m major capacity improvement**
- ❑ **B2032 Outwood Lane, Chipstead - £0.25m Flood alleviation of carriageway and properties**
- ❑ **A217 Brighton Road, Banstead - £0.1m Flood alleviation of major interchange roundabout.**
- ❑ **B290 Tattenham Corner Road - £0.15m Flood alleviation and safety improvement.**

Page 29



17/06/14

(c) Surrey County Council



Page 30

Onslow Bridge and Town Bridge, Guildford
Major maintenance of historic structures being completed despite the extensive flooding.

17/06/14



Newark Lane Bridges to be completed in time for the Prudential Ride London-Surrey 100

Strengthening of 3 historic structures next to Papercourt SSSI.



St Johns Hill Railway Bridge – replacement of temporary safety measures, drainage and carriageway works.

Milbourne Bridge, Chobham - replacement of parapets, concrete repairs and safety works.

17/06/14

STRUCTURES – FLOOD DAMAGE

1. **Flanchford Bridge** - £0.9m – *Design In Progress*
 2. **Frith Hill Embankment** – £0.1m *In Design*
 3. **Cobham Rd Embankment** - £0.5m *interim measures being completed*
 4. **BVR Structure Repairs** - £0.2m (*delivered as part of road programme*)
 5. **Beare Green, Mole Valley** – £0.1m *critical embankment failure*
- General Bridge Works** - £0.2m for 34 *minor strengthening schemes*

Page 32



17/06/14

(c) Surrey County Council

39 road bridges were damaged by the floods. These, and the slope and embankment failures, have been prioritised for repair works including the replacement of Flanchford Bridge.

Page 33



Flanchford Bridge



Cobham Road Embankment



Chilworth Powder Mill West



Woldingham



Leatherhead Bridge

DRAINAGE – FLOOD DAMAGE

1. A22 Godstone Rd - £0.2m major capacity improvement
 2. Woldingham Rd - £0.2m capacity improvement
 3. Ockley Green, Dorking £0.1– collapsed system
 4. Beare Green Rd, Dorking £0.1– collapsed system
- Section 19 Investigation as Lead Flood Authority to determine root cause and take action - £0.5m
 - Major county wide Ditch & Gully Clearance Programme

Page 34



❑ Detailed Pamphlet for each district confirming all planned works for the six major activities – separate copies available for all members

Page 35

Will report back in January confirming progress against £55m programme

This page is intentionally left blank